YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Rayat Shikshan Sanstha's , Annasaheb Awate Arts,Commerce And Hutatma Babu Genu Science College, Manchar
◆ Name of the Head of the institution	Dr. Kaluram Genbhau Kanade
◆ Designation	Principal
◆ Does the institution function from its own campus?	Yes
◆ Phone no./Alternate phone no.	7720856126
◆ Mobile No:	9881711038
◆ Registered e-mail	aac.manchar@gmail.com
◆ Alternate e-mail	kgkanade@yahoo.co.in
◆ Address	Annasaheb Awate Arts,Commerce And Hutatma Babu Genu Science College, Manchar
◆ City/Town	Manchar, Tal - Ambegaon, Dist- Pune
◆ State/UT	Maharashtra
◆ Pin Code	410503
2.Institutional status	
◆ Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Mr. Ganesh Chintaman Wagh**
• Phone No.	**7020183788**
• Alternate phone No.	**9423288206**
• Mobile	**9423288206**
• IQAC e-mail address	**iqacaacmanchar@gmail.com**
• Alternate e-mail address	**waghganeshc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://aacmanchar.edu.in/aqar_report.php
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://aacmanchar.edu.in/pdf/acal20_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.63**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.63**	**2011**	**27/03/2011**	**26/03/2016**
Cycle 3	**A**	**3.09**	**2017**	**27/12/2017**	**26/12/2022**

6.Date of Establishment of IQAC	**01/07/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.Voc Degree Prog. Grant	B.Voc Degree Prog. Grant	UGC	2017- 2022	1944000
Special Grant	Earn & Learn, Nirbhay Kanya Abhiyan, IPR Workshop Grant	SPPU, Pune	2019-2021	140484

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Proposal to sent to SPPU, Pune for the approval of Research Centers in Economics and Environmental Science on 13 th October 2020.

Establishment of ICT Studio for recording Video Lectures taking into consideration COVID-19 pandemic situation.

Preparation and uploading of YouTube lecture for of all the subjects

for the students to study in online mode.

Organize National Conference in the subject Economics and International Conference in Nano Science.

For strengthening research culture in the faculty through Research Project by providing Seed Money for Minor Research Projects.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To reform and prepare the annual planning for the academic, administrative various college committees.	The head of the institute formed the different college committees.
Introduction to value added skill based, and certificate courses	New short term/ certificate programmes were introduced for UG/PG students
Preparation of PO, PSO, and CO of new curriculum and upload to college website, preparation of syllabus and learning outcomes of short term courses	Planned to prepare of PO, PSO, and COof newly introduced university curriculum, college skill based value added short term courses is under process.
Mentor- mentee scheme, earn while learn scheme, and strengthen research activities for the motivation of research culture as the best practices	A sufficient effort is made to strengthen the mentor mentee scheme, earn while learn scheme, and strengthen research activities motivation for the research culture as a best practices.
Initiatives taken for academic online teaching programmes installation of good connectivity in covid-19 pandemic situation	Planned to purchase new ICT tools, increase learning resources, video lecture, good wi-fi-connectivity, LCD projectors, smart classroom, video facility
Plan to increase students academic performance	Planned to give home assignment, tutorials etc. and conduct at least two unit tests per subject and also conduct at mid-term, internal examination online due to COVID-19 pandemic situation

Plan some of the activities like to arrange IPR workshop, field institutional trip and also advised to each department to make linkages, MOU's with different institutes/ Firms	Planned various activities like to arrange workshop on research, entrepreneurship development, IPR, Copy right, patent etc, And also planned to organize visit/educational trip and also advised to each department to make linkages, MOU's with different institutes/ firms.
To update and upgrade college website	College website updated and upgraded with the college functions and important activities
To increase the participation of students in SSS	The percentage % of SSS should be increased with the help of class teachers.
To organize Faculty Development Programme (FDP) for the faculty	Planned to organize Faculty Development Programme (FDP) Program on the preparation and submission video lecture on college website and On You -Tube channel of the college
To apply for Skill Vigyan Ashram Scheme	A new proposal is submitted for grant Skill Vigyan Ashram Scheme for faculty development program on the
To apply for DST-FIST Scheme	A New proposal has been submitted for DST-FIST Grant of Rs.1.0 CR
To apply for DBT-STAR Scheme	A New Proposal has been submitted for DST-FIST Grant of Rs.1.40cr
Motivation for research culture among the and faculty students	The Head of the institution reformed the research committee and agreed to provide financial help in the form of Seed Money. The faculty of the college motivated to participate in the online webinars/ conferences by giving financial help in the form of Seed Money.The college

	research committee also agreed to motivate science students and is allowed to participate in the science exhibition/ workshops. And PG students are allowed to participate in the research projects.
To organize state, national and international level webinar/ seminars and conferences	Planned to organize state national and international level webinar/ seminars and conferences
Motivate faculty towards enhancement of quality research publications	College research committee has planned to help the faculty for research publications
motivate faculty towards minor and major research project	college research committee will take necessary initiatives and promote faculty for apply minor and major research project of DST/ FIST/ SERB/ DBT/ UGC/ SERB/ BOD etc.
To undertake tree plantation, celebration of different days, programmes, agricultural land development programmes	The Principal of the college guided to NSS, NCC, and sport committee for to organize tree plantation programmes. and to celebration of different days and programmes. The agricultural committee should undertake programs for to increase land under cultivation.
To go for academic administrative and other required audit	Planned to participate in the Sansth's Academic Administrative Audit (AAA) organized at the end of academic year.

13.Whether the AQAR was placed before statutory body?	Yes

- ◆ Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	24/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	31/01/2022

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File]

2.Student

2.1	2150
Number of students during the year	

File Description	Documents
Data Template	[View File]

2.2	1875
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	638
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**71**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**45**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**38**
Total number of Classrooms and Seminar halls	

4.2	**7951182**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**173**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of academic year 2020-2021, institute conducted the faculty meeting regarding planning and implementation of curriculum, in which certain strategies related to teaching, learning and evaluation process had been discussed in detail. Following points were discussed and confirmed in meeting. Institute has implemented

the curriculum and related strategies which includes subject-wise annual teaching plans, lesson notes, classroom instructions, and innovative teaching-learning methods were followed by the faculty such as smart boards, Google Meet, Zoom Meeting, Video Recording, group-discussion, seminar and optimum use of ICT etc. It was decided to conduct regular lectures, practical for the concerned courses. The Head of the institute had advised to all department Heads to prepare Programme Outcomes, Programme Specific Outcomes and Course Outcome of their respective programs and courses. Moreover, expert lectures, study tours, field visits to different Industries and research Institutions were also planned. In order to assess the outcome of the teaching-learning process, tests and tutorials, and exams were arranged at regular interval. Institute encouraged participating in various National and International Conferences & Seminars.

The institute continuously updated its resources with new equipment's and software as per requirement. The management encourages the faculty members to take the overall development of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.unipune.ac.in/university_files/syllabi.htm

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation. A separate committee, Examination Committee, is made for the scheduling and smooth conduct of internal assessments. This committee prepares a tentative schedule of the internal assessments as a part of their academic plan in the beginning of the academic year. IQAC under the guidance of Principal prepares the academic calendar of the college including for the conduct of continuous internal evaluation, taking into considerations the tentative schedule provided by the Examination Committee. The schedule for continuous internal evaluation is made in reference with the University's exam time-table. This schedule is then communicated well in advance to the Heads of the departments,

faculty members and students via notice. This time table is also displayed on the notice boards and website. The Examination committee conducts the unit tests as per the schedule. The respective departments also conduct online tests, group discussions, quiz, projects, seminars as part of continuous internal evaluation process as per the academic plan. Students are also provided with the home assignments for the same. Re-exam is conducted for the students who were unable to appear for the unit test due to technical or medical issues. Students are assessed on the basis of these tests and the marksheets prepared are submitted to the examination committee.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.aacmanchar.edu.in/pdf/acal20_21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

586

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

13

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values & Professional Ethics

The compulsory course "Universal Human values & Professional Ethics" for 2nd year & open elective course "Understanding the Human Being Comprehensively-Human Aspirations and Its Fulfillment" for the final year are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Human Right Day. Republic day, Women's day, Independence Day, Teacher`s day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization

The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to

students, promote gender equity among students and also deal with related issues of safety and

security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Girls hostel (In-campus) for providing the safe environment to all students.

Environment & Ecology

The course "Environment & Ecology" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the second year. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life.

There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day. The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of

natural resources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

44

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

12

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://aacmanchar.edu.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3750

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

728

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To cater the knowledge to the diverse students as per their skills, abilities, deficits and interests our college has a mechanism to identify the students in terms of their academic cognitive development and their ability to solve the problems. From the result analysis in the university examination, online examination and unit tests we categorize students as slow learners and advanced learners based on their average performance in the test. The question bank, book bank, study materials, Web-links, You-tube links related to syllabus are made available to slow learner and Inflibnet facility, e-contents and reference books are provided to the advanced learners. The remedial teaching committee monitors the progress of slow learners and advanced learners. The outcome of this program is measured by their performance in the internal exams and university exams. The mentor-mentee scheme in the college is thoughtfully implemented via regular and one-to-one contact between mentor and mentee for the holistic development of the student. Mentor connects, supervises, motivates, and guides the students allotted to them.

File Description	Documents
Link for additional Information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220223105448.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2150	71

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college facilitates practices of various student-centric approaches to enhance their learning abilities while teaching to the students. Such practices indulge students in the mainstream of education by their active participation. Project-based learning, seminars, quiz, experiential learning are integral part of the learning in all courses. Experential learning, participative learning, and problem-solving methodologies routinely engaged in the college. Lab sessions and practicals in all science departments promote the student to understand conceptual learning at ease. The students of the Social sciences and Commerce departments conduct diverse societal surveys, visit banks and sugar factories. Students are inspired to participate in health-related issues in the pandemic situation. The Student's participation in Quiz, Seminars and Conferences, Internship programs, Industrial visits are organized by the departments of Chemistry, Physics, Biotechnology, English, and Food Science. The Income Tax training is given to the students by the department of Accounts and Taxation. The Study Tours involving the plant collection, photographic survey, Botanical garden visit, and field trip by the Department of Botany and Zoology are routinely part of the academic program. The experiential learning through internship program is well implemented by Food Science and Account and taxation department.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220223105730.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID-19 crisis has forced education systems worldwide to find alternatives to face-to-face instructions. As a result of this, online teaching and learning is used by teachers and students on an unprecedented scale.

Teachers developed their action plans for online teaching prior to the academic year. They started with preparing study e-materials as per the syllabus, taking online classes as per time table via online platforms like google meet/zoom, after taking online classes, study materials is uploaded by them to WhatsApp/Telegram/Google Classroom. Teachers have recorded their video lectures and uploaded to college YouTube channel
(https://www.youtube.com/channel/UClPmGFordjTbP5mlPyG84EA) for those who missed the classes due to some unavoidable circumstances as well as providing equal opportunity to access learning. All Teachers and students both are using WhatsApp/ Telegram, Google Drive and Email for educational interactions, submission of assignments, clarification of doubts and conducting class tests. Digital study materials such as free access to e-books & e-journals, open educational resources, databases were also provided by the library https://aaclibrary01.wixsite.com/mysite-aaclibrary.

Along with existing ICT infrastructure, college has established a recording studio and also we have transformed the Karmaveer Auditorium into virtual Auditorium which is equipped with high end ICT instruments. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the campus by creating 15 Wi-fi zones. Through the use of ICT enabled tools 595 video lectures, online lectures, You-tube study materials, various E-resources and more than 700 PPTs are made available to the students in the pandemic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://aacmanchar.edu.in/pdf/NAAC ICT Tools .pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

786

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's performance. The college has appointed college examination officer (CEO) as per the university guidelines. The institute has faculty-wise internal examination committees which are actively involved in CIE process. For the Continuous Internal Evaluation (CIE), the college conducts four unit tests, two mid-term examinations, term end examinations, departmental seminars, project works, practical examinations, home assignments etc. However, during the academic year 2020-21, due to Covid -19 pandemic the institution conducted all these internal examinations via online mode (https://aacm.rayatedu.in/) through ERP software as per the instructions and norms laid down by the university and the state government. Examination department takes care to inform students regarding examination pattern, schedule and regulations laid down by the university through WhatsApp & Telegram group. The internal examination schedule is circulated among the teachers and the same is communicated to the students on the central notice board and also in the respective classrooms. Academic Calendar is prepared well in advance with CIA Exam dates. If needed supplementary or Re- examinations are conducted for the absent students as per the university guidelines. The transparency of the continuous internal evaluation is maintained by the college examination committee throughout year.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.aacmanchar.edu.in/examination.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed for the internal examination related grievances. The faculty assesses answer sheets in scheduled time given by internal examination committee after conduction of the test. The evaluated papers are shown to the students in class and faculty accepts individual grievances from students if required. At the end of the semester the average marks of the internal examinations is calculated and verified with the students. The most complicated and technical grievance, if any, is referred to the examination committee and the Principal through the Head of the Department. The re-examination has been conducted at departmental level for the students who were absent or failed in the previous theory/practical internal examination. The grievances regarding the internal examination marks in the university results has also been immediately resolved by the examination committee through the subject teacher. During the academic year 2020-21, due to Covid-19 pandemic situation most of the internal and external examinations were conducted with the help of online platform such as Google forms, Google Classroom, Google Meets, etc. The college has also developed an online interface https://aacm.rayatedu.in/ for the conduction of the internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.aacmanchar.edu.in/examination.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabi of every course of all programmes are designed by Savitribai Phule Pune University, Pune. District level Workshops are organized in the affiliated college by the University for stating the PO, PSO and CO to teachers. After approval from university authorities PO, PSO and CO are published on university website and made available to all stakeholders.

The teachers, students and stakeholders can access PO, PSO and CO from college website i.e. www.aacmanchar.edu.in. The hard copy of PO, PSO and CO is displayed in the departments and on the notice board. At the beginning of academic year, the Principal separately addresses the PO, PSO and CO to the students of first year of B.A.,

B.Com. B.Sc., M.A., M.Com. and M.Sc. in his welcome speech. The respective heads and subject teachers of all departments also explain the PO, PSO and CO to students in the classrooms before starting the syllabus. These outcomes are also stated to the students during various curricular, co-curricular and extra-curricular activities. Outcomes are communicated to the stakeholders during Parent-Teacher meets and Alumni meet. The programme outcomes of short-term courses are clearly stated at the beginning of concerned course.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://aacmanchar.edu.in/pdf/PO_PSO_CO_ALL_DEPARTMENTS_2020.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regarding the method of measuring attainment of POs, PSOs and COs; the institution apply multiple evaluation tools and methods. The learning outcomes are monitored through the performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes.

In each semester, unit tests, mid-term examination, home assignments and seminars are conducted. Internship, Projects were assigned to the students as a part of curriculum. Beside these outcomes are evaluated through Avishkar Research Competitions, Field Visits, Industrial Visits, Youth Festival, Wallpaper, and College Magazine.

The value added and skill development course conducted by college are supplementary to the degree course. These courses help to develop their skills and that helps to secure their jobs. The attainment of programme outcomes is evaluated through student's progression and placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://aacmanchar.edu.in/pdf/shivneri_2020_2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

638

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220223122935.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://aacmanchar.edu.in/pdf/Students_Satsfaction_Report_20_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1083300

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has undertaken various extension activities as a contribution towards society and environment. Extension activities were organized by engaging students to make them aware about their social responsibilities and their holistic development. In the unprecedented times of COVID-19, all the extension activities were organized following all the government regulations. In the beginning online lectures were conducted to create awareness in the students and other public about the increasing prevalence of COVID-19 as well as the care to be taken for the same which was open to all the stakeholders. Furthermore, faculty members actively participated in the survey of tracking COVID-19 patients in Manchar which was given to them by the Govt. of Maharashtra. The student-volunteers also actively participated in the survey of every family in their own village by maintaining COVID-19 rules and regulations and categorized survey in male, female and child according to suffering

from infection. More than 2350 masks were handmade by students and distributed for free to the people in various villages of Ambegaon Tahasil such as Pimpalgaon Khadaki, Nirgudsar, Loni-Dhamani, Pargaon, Chas, Narodi etc. Posters were prepared on COVID-19: symptoms, preventive and curative measures and used to spread awareness among the public using social media. Lectures were organized by the faculty members for the students as a part of "Majhe Kutumb, Majhi Jababdari (My Family, My Responsibility)" Campaign organized by the Government of Maharashtra. Apart from these programs, NSS department of college organized a blood donation camp were college students participated largely. Around 25 students donated blood and plasma in this camp. In return, college distributed steam kits to all blood donors.

Wildlife Quiz was organized by the department of Zoology to spread awareness on wildlife and its conservation. Yoga Day celebration was organized. Fund collection for treatment the needy was organized.

File Description	Documents
Paste link for additional information	https://www.aacmanchar.edu.in/activities.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1607

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has total 105 acres of land and 55 acres of land is being used for infrastructure while remaining 50 acres is used for the social forestry. The college has 8832.756 sq. mts built up area. The campus has five main buildings namely Administrative Building, Science Building, Commerce Building, Library Building and Extension Building and other infrastucture such as Women's Hostel, Staff Quarter Building, Guest House, Recreation Hall, Physical Education Department building with Gymnasium and Canteen.

The college has 38 classrooms in those twenty-two classrooms with ICT facilities, two classrooms with recording facility, two classrooms with smart boards and fifteen laboratories.

Department of Chemistry has well equipped physical chemistry lab, organic chemistry lab, inorganic chemistry lab for U.G. and P.G. it has also separate lab for P.G. and research scholars. Department of Physics Electronics has separate well equipped laboratories for U.G. Students. Department of Botany has botanical lab for U.G. and P.G. students, it has also separate tissue culture lab and research lab for Ph.D. students and research scholars. Department of zoology has well equipped lab for U.G. students. The department of Food

Technology has well equipped lab for food processing for Bachelor of Vocation. Department of Bio-technology and Environmental Science has research center with specious laboratory. Department of English has Language lab with various software and computers. Department of Commerce has computer lab with Tally software for U.G. and P.G. as well as B.Voc. in Account and Taxation. Department of BCA, Physics and Electronics has computer labs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.aacmanchar.edu.in/photogal.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The gymkhana department is constantly striving to increase the physical quality and sportsmanship of the college students along with their academic progress. There is a spacious sports ground for players to practice in various sports competitions and it has a standard 400 meter running track, football and cricket ground. The college has a indoor hall for playing table tennis. There is a separate up-to-date gymnasium for the physical fitness of the players. The college has kabaddi, kho-kho, handball, volleyball, basketball and other sports grounds. Camps organized by various sport organizations and expert instructors to guide the students. Lectures are conducted from time to time by imparting training to the students mainly for police and army recruitment. College celebrates national Yoga Day on 21st June every year, students and teachers participate in yoga.

Separate spacious recreational hall with essential amenities is provided for practicing cultural activities. For annual cultural events and functions open an auditorium and an art stage are arranged on the open space of the college for organizing the annual award ceremony and cultural program. Training of expert mentors is conducted by the college to give scope to the artistic talents of the students. To inculcate cultural ethics among the students, college has conducted essay writing, drawing, video clipping, elocution competition.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.aacmanchar.edu.in/photogal.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.aacmanchar.edu.in/photogal.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4060356

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Annasaheb Awate College Central Library (Knowledge Resource Centre) is fully automated. We are using Libreria software for Library automation which is designed and developed by Maharashtra knowledge corporation limited (MKCL) pune Maharashtra India. MKCL is an ISO 9001-2015 certified. Libreria software Version 2.0.3715.28728Libreria can be best viewed in 1024 * 768 resolution and required version of internet explorer is IE 7.0,Firefox 3.0 and above. The library management Software consists of modules such as masters, Book management, Barcode facilities, OPAC, Reports, circulation,etc . Web OPAC is available at http://libreria.org.in/AACLIBmanchar/Home.aspxUsers can search books by using Field search, Boolean Search, Truncation Search, and wild card search. This facility is available 24*7*365 days.

Sr.No

Physical Description

Remarak

1

Name of ILM Software

Libreria

2

Nature of automation

Fully

3

Version

2.0.3715.28728, (updated Online)

4

Year of Automation

2018

5

AMC For Software

12980

The Library is a knowledge resource Center and provides adequate service to user. Library has total collection 77089 Books (Senior college, Post Graduate and Competitive Exam center, and CD-DVD-150, Periodical- 75, News paper -12. Library fulfils the need of Researchers, Student, and Teachers. Center Librarywebsite https://aaclibrary01.wixsite.com/mysite-aaclibrary/home has been developed by Librarian. It provides information relevant to academics WEBOPAC,syllabus, question bank, e- journals, e-books. The Center Library is having the Membership (INFLIBET) National Library and Information Services Infrastructure for Scholarly The N-List provides access to 6000+ E-Journal and 199500 E-Books . https://nlist.inflibnet.ac.in/ The library uses Publisher's catalogues, bookseller's subject bibliography for the selection of books. We collect the demands from students and staff members. This suggestion places before the library Advisory Committee. As per committee decision we are trying to solve student and staff difficulties. The library purchases the books form the booksellers and publishers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://aaclibrary01.wixsite.com/mysite-aaclibrary

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

188731

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs. The all department has computers for day-to-day use for the students and the faculty. For effective and smooth teaching learning process college has provided 23 LCD Projectors, 2 smart boards and LCD TVs. For enhancing ICT based

teaching college has provided computers, Laptops, wi-fi facility and LCD Projectors to each department. For better connectivity college has installed separate internet connection of 30 mbps for administrative office, 50 mbps internet connection for Library and 100 mbps internet connection with wi-fi for students and staff. College has purchased licensed copy of Zoom software to prevent students from disrupting their studies during the Covid 19 epidemic.

All the departments and computer labs are connected with 100 Mbps bandwidth. The teaching and learning process is enhanced through including ICT tools, Video lectures and e-resources. The students, teachers and non-teaching staff are also encouraged to use various softwares such as Vriddhi, Tally ERP9, ISM V6 and ETHDC.

During Covid-19 pandemic situation college has adopted online learning system for effective online teaching learning process, college has setup recording studio. College has made recorded lectures available on you-tube channel on website of college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	httpswww.youtube.comchannelUClPmGFordjTbP5ml PyG84EA

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38,90,826/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work which is maintained through purchase, financial norms and CDC committee.

The institute has land development and building construction committee who undertakes the regular surveillance of maintenance and upkeep of the infrastructure and facilities. AMC is in place for electrical repairs, Water purifier's coolers, CCTVs, duplicating machines, fire extinguishers, air conditioners, cleaning and Security Guard etc. Functional AMC's for purchase and maintenance of IT infrastructure. Routine maintenance and repairs of IT infrastructure are take care by in-house system administrator.

Playground and garden are maintained by Gymkhana committee and Botanical garden and campus beautification committee respectively. Maintenance of routine laboratory instruments is handling by laboratory assistance and attendants who are specifically trained. Some critical maintenance and repairs were carried out by help of external agencies.

The cleanliness and other maintenance of the campus are done by the support staff through cleanness committee. The college has electric power generator for uninterrupted power supply and also The college

has installed 20 kW solar plant which is generates average 2400 units per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aacmanchar.edu.in/photogal.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1039

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220222025830.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

73

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

143

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following are some of the important committees of the college where students have representation in them, where they play an important role in conduction of the committee work in effective manner.

Gymkhana Committee N.S.S. N.C.C. Student Council Ladies Hostel Cultural Activity Committee Science Association Arts Circle Commerce Association. The College annual magazine Shivneri has student representatives on its editorial board. The IQAC also has a student representative. Students are honoured for their performances in these various roles. In the academic year 2020-2021 following is the students council.

Class Representatives were nominated on the basis of merit.

Hinge Sumitra Mangesh (FYBA), Wadekar Diksha Sujit (FYBCom), Narke Rutuja Balasaheb (FYBSc), Wagh Gauri Subhash (FYBBA), Shaikh Sofia Baba (FYBioTech), Pokharkar Pallavi Eknath (SYBA), Falle Prachi Balasaheb (SYBCom), Hinge Dhanshri Jaysing (SYBSc), Modhave Sanchita Chandrakant (TYBA), Pokharkar Sonali Purushottam (TYBCom), Hinge Shweta Pratap (TYBSc), Shirke Arati Dattatray (TYBBA), Devele Shubham Namdev (TYBioTech), Ghadge Pooja Gulab (MA I Marathi), Pokharkar Shyamal Hanumant (MA I Economic's), Kale Varsha Dahsrath (MCom I), Hinge Shital Machindra (MA II Marathi), Shaikh Salma Yusuf (MA II English), Dhobale Kavita Bhagchand (MA II Economics), Khaire Rekha Nandkumar (MCom II), Kale Smiti Ganesh (MSc).

Students are involved in the decision making mechanism in various ways: The Students Council is a body that has student representatives from every class. The Principal has meetings with these members at which issues related to Teaching learning, student activities, examinations and hostel and other facilities in the College are discussed. The college has a student council, It is constituted every year as per the provisions made in Maharashtra University Act 1994, section 40(2) (b) (v). The IQAC also has a student representative.

Students represent active role in College Development Committee and participated in the planning and development decision process. Students are involved in: • Coordination and active participation in various college functions.

• Planning and managing academic, cultural and sports activities.

- Help in maintaining discipline and healthy atmosphere on the college campus.

- Involvement in celebration days and events.

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Students represent active role in College Development Committee and participated in the planning and development decision process. Students are involved in: • Coordination and active participation in various college functions.

- Planning and managing academic, cultural and sports activities.

- Help in maintaining discipline and healthy atmosphere on the college campus.

- Involvement in celebration days and events.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220224023536.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

156

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was registered on 10th February 2004 under Maharashtra Society Registration Act 1860 wide no. Maha. 29547, Pune. The list of current office bearers is given below.

Sr. No.

Name of Alumni

Designation

1

Mr. Madhukar Balawant Wagh

President

2

Mr. Mahadev Dattatray Londhe

Secretary

3

Mr. Rangnath Shankar Katore

Treasurer

4

Mr. Suresh Lakshaman Bhor

Member

5

Mr. Hansaraj Devram Thorat

Member

6

Mr. Janardan Dhondibhau Takalkar

Member

7

Smt. Smita Shivaji Pingale

Member

8

Mr. Dilip Kashinath Walsepatil

Member

9

Mr. Rajdhar Ganpat Patil

Member

In the meeting held on 15th June 2021, it was decided to change the committee of alumni association as follows.

Sr. No.

Name of Alumni

Designation

1

Mr. Madhukar Balawant Wagh

Founder President

2

Mr. Suresh Lakshaman Bhor

Executive President

3

Mr. Kailas Baban Erande

Secretary

4

Mr. Balwant Shivram Date

Treasurer

5

Dr. Pralhad Baban Kale

Member

6

Mr. Hansaraj Devram Thorat

Member

7

Mr. Dilip Kashinath Walsepatil

Member

8

Mr. Balasaheb Wagh

Member (Advisor)

9

Smt. Smita Dnyaneshwar Dhumal

Member

10

Smt. Vijaya Kadam

Member

11

Principal, A. A. College, Manchar

Member

The alumni of this college actively participated in the development of the institute through financial and non-financial means.

3. The association will respond positively to the appeal by the college from time to time. The alumni of this college also contributed through the different scholarships. The scholarships like Shri. Hansraj Devram Thorat Scholarship, Late. Santaji Ramji Thorat Scholarship are given through alumni contribution.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220224025918.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To work for fostering cultural consciousness, holistic development of students for desirable social change and eradication of social evils. We strive to nurture and challenge students to develop socially, emotionally and intellectually to their highest potential for nation building and fulfilling the need of global development.

Mission:

The Rayat Shikshan Sanstha, Satara, a premier institution of education is the parent institute of our college. Social reformer Padmabhushan Dr. Karmaveer Bhaurao Patil laid the foundation of The Rayat Shikshan Sanstha in 1919. He started the mass education movement in 1920 and since then touched many lives of the downtrodden. In his view, education is the means to empower the masses to enjoy the fruits of freedom and to emancipate them from social, economic and cultural slavery. Following the path and ideologies of our founder we work for evolving a human resource from diverse sections of the society. The mission of our institute is translating vision into actions through-

1. **Inculcating innovative teaching and learning pedagogy for better understanding.**

2. Imparting educational advancements and value education in addition to the present syllabus
3. Cultivating young minds and stimulating critical thinking process of the students
4. Imbibing the scientific temperament
5. Character building of the students
6. Embracing the diversity of the students and generating equal opportunities for all categories of students
7. Skill development of the students
8. Inculcating social responsibilities and cultural consciousness in students
9. Mass educating the stakeholders
10. Training faculty members for recent advancements and using innovative methods of teaching
11. Enhancing the leadership qualities of the teachers as well as students
12. Demonstrating the ethical principles in teaching
13. Collaborating the other institutes/ organizations

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since the establishment, the institute has adopted the policy of decentralization for the smooth conduct of management and functioning of the college activities. The college works under the guidance of parent institute. The Sanstha provides the complete freedom and at the same time shoulder responsibilities on the local community and staff of the college. The action plans are made jointly by the leadership team that includes the top management, the Principal, the Vice-Principals, IQAC members and heads of the departments. Inputs are accepted from the faculty members and students. IQAC formulates and constitutes the various committees for the management of academic and administrative work. These are chaired by faculty members and supported by a team of other teaching, non-teaching staff and students. Leadership qualities are groomed at various levels i.e. at faculty level, non-teaching staff level and student level. The departments are given operational

autonomy to conduct curricular and co-curricular activities. The institution also believes and endorse team work and promotes participative management for decision making and implementation of plans and policies. The CDC has been established for providing the guidance and suggestions to improve quality of education.

Case Study

The college has Infrastructure Development committee which has successfully completed the construction of Virtual Classroom and renovation of the ICT enabled Auditorium through this decentralization and participative mechanism. The committee prepares the plan by the prior permission of parent institute which is estimated by the architect appointed by institute. After the permission of parent institute, the approved plan is completed through the college infrastructure development committee. This committee works under the CDC and the Principal of the college. The approved plan is discussed with the CDC. Then the infrastructure committee under the guidance of Principal works in co-ordination with Purchase Committee for smooth completion of the structures. The accounts department maintains the record of all the financial aspects of this activity. After the completion of construction and renovation the statement of expenditure and utilization certificate are prepared. The audit department of Sanstha and Government do the audits of the transactions. The resolution regarding this matter is put in the CDC and take the approval of CDC. In this way the institution practices decentralization and participative management.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/cdc.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The quality policy is laid down by the IQAC under the guidance of top leadership and approved to ensure self-assessment and improvement. Similarly, perspective plan for the future development is also formulated inculcating the various aspects such as strengthening as well as starting the programmes, promoting research activities, organizing skill-based programmes, establishing teaching-learning process, monitoring, augmentation of infrastructure, creating environment consciousness and sensitizing students about

cultural and social responsibilities. The IQAC formulate the scope, the roles and responsibilities of the committees. Further committee chairman and members, respective departments, lay down the annual action plan, formalize systems and procedures for organizing the programmes. At department level, various outreach programmes, extension activities are implemented such as webinars, workshops and campaigns. The meetings are organized for the inputs of the faculty members and students. Further action taken reports are made according to the activities planned.

Following measures have been taken to inculcate quality policy:

- To promote research culture for research development in faculty by providing the seed money for undertaking the research projects.
- To motivate and encourage the teachers to update their knowledge, acquire leadership skills and inculcating team work by organizing seminars/ conferences/ workshops.
- To provide platform to enhance competency level of non-teaching staff.
- To develop infrastructure like auditorium and virtual classroom for virtual/ remote lectures.
- The optimum use of infrastructure i.e. of library and ICT

Activity

A wide range of technological tools and resources are now available which can be of immense benefit to the faculty and distance learners in communication, interaction, course design, course delivery and providing enhanced web support through the programme or course. Keeping in view the above, IQAC, organized a three-day training workshop for the faculty members on "Effective ICT Teaching" from January 12, 2021 to January 18, 2021, at the auditorium. The main focus of the workshop was on providing exposure and hands on training on various ICT tools which the faculty members can then use in their teaching-learning and academic support for the benefit of the learners. IQAC, under the guidance of Principal, prepared a plan for successful implementation of the workshop. The notices were circulated to the faculty members to prepare a video lecture using ICT tools. The inauguration was organized are per the plan and video lectures prepared by the teachers were evaluated by the examiners appointed by the IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220222124223.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The parent institution and CDC play a crucial role in encouraging and helping the institute mainly by giving autonomy for internal working, providing financial or other support. The quality policy laid down by the IQAC and top leadership is translated via various programmes. The Principal of the college is overall head of academic as well as administrative sections. IQAC functions for quality initiatives. The Principal has the final authority of decision making in most of the matters. The Vice Principals assist the Principal for smooth functioning. The academic section is led by head of departments and team members assist them. While the administrative section is led by the office superintendent to look into matters of admissions, accounts, examinations, documentation and communication with University, UGC, DBT etc. Apart from this, the librarian is responsible for management of the library. Human resource management is in compliance with UGC, university and state government rules.

Service Rules: Rayat Shikshan Sanstha, Satara follows Service rules and regulations of Affiliated University, State Government of Maharashtra and UGC. For Principal, age of superannuation is 65 years in rural areas and 62 years in urban areas. To the teaching staff, age of retirement is 60 years. Retirement age of class D is 60 years and for clerical staff it is 58 years.

Procedures for Recruitment: The Rayat Shikshan Sanstha shoulders the entire responsibility of the recruitment procedure. The college communicates the vacant post to the head office. This information is scrutinized by the Sanstha and by taking the permission of State Govt. of Maharashtra; the advertisement is given in newspaper of the vacant posts. Recruitment process is executed as per the rules and regulations of UGC and Government. Our Management has tremendous trust and reputation in the society. Job security, transparency and

parental care are distinctive aspects of our Management which attract and retain faculty and other staff having desired qualifications, knowledge and skills.

Promotional policies: Promotional policy of the college is transparent and in accordance with rules and regulations. Performance of faculties is evaluated through Academic Performance Indicators (API) and Performance Based Appraisal System (PBAS) mechanism. API is an important parameter for promotion of faculty under Career Advancement Scheme (CAS). The administrative staff of the college is promoted on the basis of seniority and reservation norms of Government of Maharashtra.

Appointments through management [temporary/CHB] are done at the college level under the guidance of the parent institute.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/cdc.php
Link to Organogram of the Institution webpage	http://rayatshikshan.edu/Content.aspx?ID=957&PID=956
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Emergency loans provided by the Rayat Sevak Co-operative Bank, Duty Leave, FIP, Sevak Welfare Fund, Mayat Sabhasad Nidhi, Karmaveer Paritoshik, Best teacher Award etc.

Non- Teaching

Promotion, Loans, Medical Leave, Best non-teaching member Award, etc. facilities given by mother institute.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220222123806.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Teaching -2 & Non-Teaching -2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

O.C-5,R.C.-3,F.D.P-25,ST.C-1 Total=34

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the Performance Based Assessment System [PBAS] developed by UGC. The Academic Performance Indicator [API] format developed by the university is followed. IQAC handles the entire process of the appraisal system of staff with a well-defined procedure for collection, evaluation and maintenance. The permanent faculty members submit the final API forms through the Head to the

IQAC. Following are the criteria used for assessment of the faculty members by the Head of Department:

1. Teaching and Learning

2. Co-curricular activities

3. Research contribution

4. Extension activities

The academic diaries of the faculty members are also accessed by the IQAC. IQAC evaluates the relevance of the information and appropriateness of the scores while the Principal finally endorses the evaluation. These scores are presented to the university during CAS. The management appointed faculties are also evaluated on the basis of their performance. Student feedback is also taken into consideration for the same.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220222124333.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute maintains finance and accounts systematically. Management takes periodic review of the financial position of the organization. The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system as follows:

1. Internal Audit: It is conducted by the audit department of the parent institute twice a year. All the accounts are checked and verified.
2. External Audit: This audit is conducted by M/S. Kirtane and Pandit, C.A.Pune. External audit is conducted after the end of the accounting period.

Audit reports and audited statements of accounts are submitted to

the parent institute. Further, parent institute sends this report to the college for compliances. This report is then discussed in the College Development Committee and compliances are communicated to the Governing Council of parent institute via the principal.

Annual salary and non-salary audit are carried out by Joint Director while verified and approved by Senior Auditor of Higher Education, Pune. Their compliance report is also completed by the college.

No major queries regarding the financial audit have been observed till date. Minor queries and suggestions are resolved satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

INR 6000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The parent organization, Rayat Shikshan Sanstha, Satara screens monetary assets of this college. The college prepares financial plan and presents it before College Development Committee for approval and suggestions. The College Development Committee audits monetary situation of the college and gives its consent. This budget is then sent to the Parent organization for final approval. Parent

Institute, Rayat Shikshan Sanstha, Satara scrutinize the financial plan and present it in Life Member Board and Managing Council. Subsequent to getting approved from the parent organization, College Development Committee prepares road map for optimum utilization of resources and mobilization of available funds received through different plans and schemes of Government and Non-Government agencies. The college has a purchase committee which looks after the purchase, quotations and sanction of the quotations by procedure. The college receives grants from UGC for overall development. UGC grants are utilized as per UGC guidelines. Audit department of Parent Institute monitors entire financial plans and its appropriate utilizations. The college follows rules and regulations of Government of Maharashtra, and Savitribai Phule Pune University, Pune in issues related with fee structure for various courses while few departments like Biotechnology, BCA etc. are self-financed. Various short-term courses are also run by the college. The record of fees collected from these courses, funding agencies, donations are maintained in form of cashbook and ledgers. The college maintains account of all financial transactions. The IQAC encourages the faculty members to undertake the major and minor research projects funded by UGC or other governmental or non-governmental organizations. If granted, college can utilize the amount for recurring and non-recurring items. The parent organization has made MoUs with various ventures for mobilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a very important component of our college. The quality policy, perspective plan etc. is laid down by the IQAC under the guidance of top leadership and approved to ensure self-assessment and improvement. The IQAC has been actively functioning to contribute in the quality assurance strategies and processes. The college has entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance.

Research:

The IQAC has strived to promote the research culture among the faculty members and students. The IQAC has initiated the processes of inculcating research aptitude in the faculty members and students by encouraging them to actively participate in the various seminars, conferences and workshops. It has also promoted the organization of such hands-on training programmes in the college for the stakeholders to upgrade their technical skills required for research. Various webinars, conferences, workshops have been organized by the various departments under the guidance of IQAC. The IQAC also encourage the faculty to undertake Minor and Major Research Projects. For this, the Research Committee, under the guidance of IQAC and Principal have granted the seed money on behalf of college, for undertaking the research projects. Under this grant various faculty members submitted research proposal and the college sanctioned the amount after the scrutiny. The work of these projects are under continuous observation via presentations along with submission of the progress report by the faculty members. The IQAC encourages the faculty to publish the research papers in national and international UGC referred and peer reviewed journals. As the outcome of the policy the faculty have published numerous research articles in national, international and UGC referred journals. Also, under seed money projects faculty members have published their work in form of articles in journals. Beside this the faculty have published papers, posters in state, national and international proceedings of seminars, conferences and workshops. Some of the faculty also published their research in form of posters in ISBN book chapters. Faculty members are also encouraged to participate in research related activities by providing them with duty leave, registration fee and T.A. The IQAC also encourages the faculty to write and publish their own books. Some faculty members have published books on various subjects and language. The institute gives free access to the faculty to complete their research projects in college library. To create the research climate among the students as per the norms of university project works of students has been undertaken in the college. Guides are appointed from the respective departments under whom the group of students carry out their research work.

File Description	Documents
Paste link for additional information	https://www.aacmanchar.edu.in/iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process works under the guidance and instructions of IQAC. IQAC instructs the Head of Departments to prepare departmental academic plan and teaching plan for the semester. The faculty members are instructed to follow the academic plan and teaching plan to conduct various activities related to academics and teaching process. Faculty members are encouraged to write teaching diaries where a timely update of the teaching and learning process are recorded. Faculty members record the details of the lectures including the various mode of teaching methodologies incorporated in the process and the references used. Inspection of the academic diary of the faculty is done by the Principal. Faculty members use the various innovative methods of teaching. Regular Meetings are conducted to take the reviews regarding the teaching. The IQAC takes the review of the activities conducted as per the academic plan of the department and the college. Syllabus completion reports are submitted to the HODs at the end of every semester. The faculty conducts tests on online platforms. Students are provided with the question banks via WhatsApp or Google Classroom. As per the recommendation by NAAC peer team, the faculty makes maximum use of ICT in teaching learning process. LCD projectors, virtual classroom and English language lab are made available for effective teaching learning process. All the departments are provided computer and laptops with internet and Wi-Fi connections. The faculty prepares PPT on prescribed curriculum. Faculty members makes use of YouTube for screening of the films and plays based on curriculum. Faculty also uses innovative teaching methods. Our parent Institute maintains online PPT bank which is useful to the faculty and students.

The college evaluates the teaching learning process by Continuous Evaluation Process (CEP) conducted by examination committee which works under IQAC. College conducts unit tests intermittently on online platform. Students are also given assignments for evaluation. The faculty sets the question papers as per the pattern of university and examinations are conducted as per the rules and regulations of university. The schedule of the examinations is declared well in advance via notices. The faculty discusses and communicate the progress to the student. It helps the students to perform better in the final examination. The examination committee conveys this information to the HODs. Examination of short-term courses are also conducted online at the end of each course. Faculty also mentors students regarding their academic progress under mentor-

mentee scheme. Remedial coaching is conducted for slow learners for improvement and additional guidance. Thus, IQAC chalks out the programs and the institute implement it. Finally, the results are compared with the university results.

Learning out comes:

1. Due to the above practice, the college results are better than the university results.
2. Some of the students are placed in various sectors whereas, majority of the students are self-employed.
3. This mechanism helps in holistic development of the students.

File Description	Documents
Paste link for additional information	https://www.aacmanchar.edu.in/pdf/acal20 21. pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://aacmanchar.edu.in/pdf/iqac meetings/ IQACmeeting3 202021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security –

For the safety and security for women the college has formed Anti-Sexual Harassment and Anti-Ragging committee. These committees are functional in the security of women and girl students. Damini Pathak also visits regularly to college campus to protect the girl student's. Surveillance facility is available in the college 24/7 through CCTV monitoring. Common room is available for girl students.

1. There is a wall compound for the safety and security for students.

2. CCTV system are installed in the college campus.

3. Discipline is maintained in the college through Discipline committee.

4. The Time-Table Committee prepares time-table of campus supervision for maintaining discipline in the veranda and campus.

Counseling –

Personal and group counseling are regularly conducted on their personal problems, health, Security, Educational problems, difficulties and placement.

Common room-

Common room facilities for girls and boys with sanitary blocks are available in the college. The students use those common rooms facility. The facility of vending machine is made available for the women. Latrine and toilet facility is available for ladies & gents staff in the college.

Day care center for young children-

This facility is available in the campus.

File Description	Documents
Annual gender sensitization action plan	https://aacmanchar.edu.in/pdf/Gender_Sensitization_Plan_2020_21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220223090716.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management:

Waste Management including:

- **Solid waste management**

- **E-waste management**

Annasaheb Awate Arts, Commerce and Hutatma Babu Genu Science College, believes in "Let's go green and keep our campus clean". College is having less impact on the environment as the institute is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. Environmental initiatives like Plastic ban, Rain water harvesting, No smoking zone, waste management system etc. have been implemented.

Environment consciousness is embodied in the heart of the college is organising tree plantations drive every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits.

The institute's waste management practices are divided into three parts:

1. Solid Waste Management

2. E-Waste Management

1. Solid Waste Management:

The waste generated on the campus includes paper, wrappers, glass material, metals, plastics, etc. Old newspapers, used papers and journal files, workshop scrap etc. are given for recycling to external agencies. Glass material, metals, plastic and other non-biodegradable wastes are given to external agencies where are segregated and disposed/ recycled according to the nature of the waste. Separate garbage collection bins are kept for dry/ recyclable waste at various places such as laboratories, library, classrooms etc. Leaf litter is allowed to decompose systematically over a period of time and used as manure for the gardens in the College. Excess leaf litter is disposed off to vendors who use it for composting/ agricultural purposes. This manure is used in our own garden. Department of Zoology have projects on Solid Waste Management, which enhances the knowledge about waste management in the students and motivates them for proper management of solid waste. The students take part in plastic free campus. Botany and Zoology students take up cleaning activities in and around their colleges. Our campus is plastic free. We encourage students and staff not to use plastic items.

2. E-Waste Management:

Electronic goods are put to optimum use; the minor repairs are set right by the Laboratory assistants and teaching staff; and the major repairs are handled by the Technical Assistant and are reused. Rayat Shikshan Sanstha has entered into MoU with Mes. Mahalaxmi e- Cyclers Pvt. Ltd. Kolhapur which buys our damaged computers and other non reparable e-waste. UPS Batteries are recharged / repaired / exchanged by the suppliers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20220223104444.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes efforts in providing an inclusive environment

through its various activities which are organized throughout the academic year. People having different culture, cults, regional, linguistic, communal socioeconomic and other diversities live together harmoniously in India. India is known for communal harmony. Communal harmony is the hallmark of democracy in a country governed by the rule of law. However, in the present time, various incidents are affecting the communal harmony in different parts of the country. Communalism is the most serious threat to our democracy. The number of communal incidents is increasing day by day, which is not a good sign for our democracy. Hence it is essential to provide inclusive environment to students. For that sake, the college organizes various activities to provide inclusive environment. Birth Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college. These two National Festivals are celebrated to show communal harmony among all Indians. For linguistic harmony, 'Marathi Rashtra Bhasha Divas' on 27th February are celebrated in the college. Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil, founder of 'Rayat Shikshan Sanstha, Satara,' is celebrated on 22nd September to give the message of education through self-help and socioeconomic equality. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India. Cultural activities are organized to imbibe cultural and traditional diversity among the students.The college makes efforts in providing an inclusive environment through its various activities which are organized throughout the academic year. People having different culture, cults, regional, linguistic, communal socioeconomic and other diversities live together harmoniously in India. India is known for communal harmony. Communal harmony is the hallmark of democracy in a country governed by the rule of law. However, in the present time, various incidents are affecting the communal harmony in different parts of the country. Communalism is the most serious threat to our democracy. The number of communal incidents is increasing day by day, which is not a good sign for our democracy. Hence it is essential to provide inclusive environment to students. For that sake, the college organizes various activities to provide inclusive environment. Birth

Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college. These two National Festivals are celebrated to show communal harmony among all Indians. For linguistic harmony, 'Marathi Rashtra Bhasha Divas' on 27th February are celebrated in the college. Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil, founder of 'Rayat Shikshan Sanstha, Satara,' is celebrated on 22nd September to give the message of education through self-help and socioeconomic equality. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India. Cultural activities are organized to imbibe cultural and traditional diversity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organizes various activities for inculcating values, rights, duties and responsibilities of citizen of India such as abiding by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem; following the noble ideals which inspired our national struggle for freedom; promoting harmony and the spirit of common brotherhood amongst all the people of India; transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women; preserving the rich heritage of culture; protecting the natural environment including forests, lakes, rivers, and wildlife; developing the scientific temper, humanism and the spirit of inquiry and reform; safeguarding public property and to abjure violence; providing opportunities for education to children

between the age of six to fourteen years as reflected in the Constitution of India. The Constitution of India also provides right to Equality, Liberty, Justice, Freedom of Religion, Education and Culture, privacy and right against Exploitation. As per the constitution of India, the citizens has to follow the responsibilities like integrity, brotherhood, peace, keeping law and order in society, protecting and respecting the values of democracy, impartial voting, etc.

The college celebrates Constitutional Day on 26th November every year and reading of Preamble of Constitution through which the college tries to inculcate responsibilities of Indian citizens among students and employees. The college also provides facility for voters' registration. The college implemented the course on 'Democracy, Election and Good Governance' for all students of every faculty to protect and respect the values of democracy. Independent Day on 15th August and Republic Day on 26th January are celebrated to inculcate the respect for the National Flag and the National Anthem. Birth Anniversary of Mahatma Gandhi is celebrated on 2nd October to inculcate the principles like truth, non-violence and brotherhood among students and employees. 'Online Oath Taking activity has taken by the department of political science on 25th May 2021. The objective behind the observance of this day is to wean away from the youth from terrorism and the cult of violence by highlighting the suffering of common people and showing how it is prejudicial to the national interest.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4.

B. Any 3 of the above

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national and international commemorative days and festivals. Affiliated university and our parent institution publish and circulate the list of national and international commemorative days, events and festivals. State and Central Government also issue the circular regarding celebration of national festivals like Independence Day, Republic Day, Constitution Day, International Women's Day, etc. These festivals are celebrated to inculcate significance of the national importance among the students. Independence Day on 15th August and Republic Day on 26th January are the national festivals of our country and the institution celebrates it with great enthusiasm which inculcates patriotism among the students and citizens. Constitution Day is celebrated on 26th November to inculcate their mportance of National Integrity and importance of constitution. On this occasion, the head of the institution, faculty and students commonly read out the preamble of Indian Constitution. The college celebrates birth anniversary of Mahatma Gandhi on 2nd October as International Day of Non-violence. Birth anniversary of Dr. A. P. J. Abdul Kalam is celebrated as Vachan Prerana Divas (Reading Day) to inculcate reading habit among the students. Birth Anniversary of Rajarshi Shahu Maharaj is celebrated on 26th June as Social Justice Day5th September is celebrated as Teachers Day on Birth Anniversary of Dr. Sarvepalli Radhakrishnan. The institute also commemorates the birth and death anniversaries of social reformers like Mahatma Jyotiba Phule, Savitribai Phule, Dr. Babasaheb Ambedkar, Maharshi Vitthal Ramji Shinde, etc. Our parent institution, Rayat Shikshan Sanstha was founded by Padmabhushan Dr. Karmaveer Bhaurao Patil on 4th October, 1919 at Kale, Dist. Satara. Our institution celebrates

birth anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil on 22nd September every year. A huge procession is carried out in memory of his unparallel work in the field of education and social reform. The college also organizes various competitions and lecture of eminent personalities on this occasion. Besides this death anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil is celebrated on 9th May by our parent institution. All the Principals and faculty members attend this at Satara. The death anniversary of Laxmibai, wife of Karmaveer Bhaurao Patil is celebrated on 30th March to pay tribute for her devotion, sacrifice and support to the work of Karmaveer Bhaurao Patil. To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the Institute pays tribute to them and recalls their contribution on their birth and death anniversaries. The institute organizes lectures of eminent personalities on such occasions to make the students aware about their thoughts and contribution for social and national development. The Institute plans and celebrates various activities such as Blood Donation Camp, , , elocution, rangoli, competition, and display of wall papers. Along with these, the institute the birth anniversaries of Chhatrapati Shivaji Maharaj, Lokamanya Tilak, Swami Vivekanand, Annabhau Sathe, Sadguru Gadage Maharaj, etc. The institution also conducted International Yoga Day, Blood Donation Camp etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I : Green and Oxygen Hub Initiatives

Objectives of the Practice:

We have identified the following objectives which are in tune with the practice

1) To promote awareness of environmental issues among students,

staff and society.

2) To achieve better sustainability on the campus and improve the quality of life of all the stakeholders.

3) To plant rare and medicinal plants on the college campus

4) To make an Oxygen Park in college campus this will provide clean air and natural environment to the people of the area.

The Context:

Clean environment is the basic necessity for human being for health and efficiency. The main aim of the practice is to impart knowledge, create awareness, develop an attitude of concern and to nurture necessary skill to handle the environment issues and challenges. The rural region and green landscaping of Annasaheb Awate College has the necessary features for shaping and sustaining an eco-friendly campus. The college is spread over 105 acres of lush green area. The campus is an abode of wild life species such as Horn Bills, Chameleons, Parrots, Squirrels, cats, Owls, Hamming Birds, Sunbirds, Pigeons, Sparrows, and Kingfisher etc. This has provided the context for initiating and imparting the practice for eco-friendly campus.

The Practice:

• The college is developed beautiful campus with lawns, ornamental garden, botanical garden, as well as Alovera, Keshar mango Plants in 4 acre, Amla, teak projects.

• Department of Zoology has developed Vermi-composting unit in campus. The objective is to create awareness of the waste management and reduce organic waste from the college campus and produce economically important Vermi-compost.

• The college is using renewable energy like solar energy for water heaters at girl's hostel.

•College implemented the scheme of Plastic Free campus.

2. Evidence of the Success:

This best practice has proven to be successful through the following activities:

•Through tree plantation Flora and Fauna on the campus has enriched, which has turn in to eco-friendly campus.

•Awareness campaign for plastic free campus through sign boards/display boards made campus plastic free.

•Through the plantation programme in the college campus activities are conducted by the staff.

•A mandatory course on Environmental awareness at S.Y.B.A/B.Sc level is offered by S. P. Pune University, Pune.

•The college also made a proposal for the research centre for the subject of Environmental Studies.

5.Problems Encountered and Resources Required:

While carrying out this practice, following problem are encountered by the college.

•Green Campus initiatives are challenging and require determination and a long-term assurance from all the stake holders.

•Green Campus initiative is an expensive practice. It needs expert advice and investment of resourses.

•Minimum financial support from college and various funding agencies.

•Less awareness of students and community towards environment.

Title of the Best Practice –

Best Practice- I I Certificate courses

The main objective of Certificate Courses is to provide skill-based training, education along with the completion of academic degree. It may aim for enrichment of some basic skills and up gradation of motivational and communication skills, and other relevant skills to keep pace with the changing scenario. Such skill-based education helped student to establish their small-scale enterprises. The scheme resulted in the promotion of

Self- confidence, business tricks, hands on particular skill, team spirit and communication skill

Goal: -

1) To develop general skills among students that are required for enterprises.

2) To build team work among students.

3) To make them self-reliant.

4) To develop communication skill.

5) To prepare students to establish their small-scale enterprises.

6) To emphasis on different traditional ethics and lasting cultural values.

Context:

In rapidly changing Global scenario, certificate courses training not only broaden entrepreneurship but also empower students with essential skills and techniques. IQAC has directed the committee to form Board of studies and form credit-based syllabus to improve skills among the students.

The details of short-term courses are as follows.

Sr.No

Name of The course

Department

1

Certificate Course in Communication Skills

English

2

Certificate course in Personality

Development

Psychology

3

'????????? ?????????' ?????

Marathi

5

Certificate Course in Tourism

Mangaement

History

6

Certificate Course in Intellectual Property

Rights Laws.

Commerce

7

Certificate Course in Employability Skill

Enhancement Programme

Commerce

8

Certificate Course in Computerized

Accounting

Commerce

9

Apiculture

Zoology

10

PCB Designing

Electronics

11

Certificate Course in Basic in GIS &

Remote Sensing

Physics

12

Certificate Course in Agro Chemicals and

Pesticides

Chemistry (TY.B.Sc.)

13

Organic Farming

Botony

14

Certificate Course in Cyber Law

BBA(CA)

The Practice :

Majority of the departments have taken initiatives to start short term courses. The committee has appointed a co-ordinator for every short term course. The co-ordinators monitors his short term course.The appointed BOS members have formed of every syllabus and every course to the need of the stakeholders. The syllabus is contribution and theory and practical

There are insufficient facilities for the classes to run short term courses. After completion the theory and practical an Exam. Was to conducted. The scheme was collaborated with Karmveer Vidyaprobodhini.The certificates were awarded to the students.

Evidence of success –

The first evidence of success is the marked increase in the confidence level of the student participants., communication skills of students is developed.

Problems Encountered and Resources Required-

Resource person who can need of deliver particular skill according to our course. AS college is in rural area major problems of students is transportation. The schedule of S.T. buses is major issue. So student can't spend extra time in the college as they have limited transportation facilities.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness –

Annasaheb Awate College had laid emphasis on the education of economically, socially downthrodan students of the society.And it's trying to impart higher education with multifaceted aspects, excelling the Human resources in broader perspective of the national and global context.

Keeping this view on its board the college is taking high strides towards excellence in various fields over the years. From the date of establishment, to till the date, the college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher educational institutions. The college has provided Competitive Examination guidance center in which M.P.S.C., I.B.P.S. coaching is provided. The library and reading room facilities are available in the college. The college also organized guest lectures on various topics like Health consciousness, Career Guidance, Mental health etc. To create the professional skills among the students the college has taken various certificate courses. Womens from various class are the most suppressed with this view the college organized the webinar on women

Empowerment and online safety for women.The faculty with integrity is main feature of the college. By remaining honest with the goals of the organization, every teaching and non-Teaching faculty performs his duty. His contribution to the development of the organization or to the overall development of the student is huge. At the same time, they are constantly striving to enhance their professional skills. The college campus is spread over in 105 acres. As per the requirements, college creates necessary infrastructure systematically and continuously with the needs of future vision. The college provides excellent physical infrastructure facilities such as Girls Hostel, adequate number of classrooms, staff rooms, restrooms, seminar hall, library building, reading room, YCMOU section, administrative building, the guest –house, gymkhana. The college maintained social forestry, Polyhouse and Agriculture is well developed in the college premises.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

1. To start Ph.D. Research Centre of Economics.
2. To organize international conference forScience faculty.
3. To organize Two day workshop on Self Help Groups.
4. To organize one week FDP programme in Syllabus Restructuring & SET/NET workshop
5. To organize One Day workshop on National Educational Policy-2020
6. To organise One Day Workshop on Nirbhay Kanya Abhinay.
7. To plant Oxygen producing trees and to eshtablish Nature Club fo bird conservation on the campus.
8. To start college news letter in digital form.