



Rayat Shikshan Sanstha's



**Annasaheb Awate Arts, Commerce and Hutatma  
Babu Genu Science College, Manchar  
Maharashtra, India**

Date

**Academic Year 2020-2021**

**IQAC Meeting**

**Date: 10<sup>th</sup> August -2020  
Office**

**Venue: Principal**

**Time: 1.00 p.m.**

The NAAC criteria chairman's and heads of the department of college are hereby informed that the NAAC/ IQAC First committee meeting is organized on 11<sup>th</sup> August 2020 at 11.30 pm in Principal office. All members are requested to remain present in time for meeting.

Sr. No.	Agenda Points
1.	ItemNo-1 To read and confirm minutes of last meeting
2.	Item No-2 To Approve the new IQAC coordinator.
3	Item No-3 To Consider action taken report of decisions of last meeting
3	Item-3 Preparation of Plan of Action and Outcomes of year 2019-2020
4.	ItemNo-4 Preparations and submission of AQAR of academic year 2018-2019 Audit as per NAAC guidelines
5.	Item No-6 Any other concerned issues raised by Principal

Sr.Nos.	Member of Committee	Signature
1	Hon. Dilipraoji Walse Patil (Management Representative)	
2	Hon. Bhagavanrao Bende Patil (Industrialist)	
3	Dr.P.B. Kale (Alumni)	
4	Dr. Hansraj Thorat (Alumni)	HSThorat
5	Dr. B.B.Kale (Scientist C-MET)	
6	Prof. A.B.Nikumbh	ABN
8	Prof. S.V.Jade	S.V.Jade
9	Dr. S.B.Misal	S.B.Misal
10	Prof. V.P. Supekar	
11	Dr. S.R.Chavan	S.R.Chavan
12	Prof.T.Y.Randive	T.Y.Randive
13	Prof.S.D.Ugale	S.D.Ugale
14	Dr. R.V.Hangarge	R.V.Hangarge

  
(Prof.G.C. Wagh)

Coordinator

(NAAC & IQAC)  
Manchar (Pune)

  
(Princ.Dr. K.G.Kanade)

Chairperson

(Principal, A.A.College,

### Minutes of the Meeting held on 11<sup>th</sup> August 2020.

#### **Item No-1 To read and confirm minutes of last meeting.**

The meeting starts under the chairmanship of Principal and minutes of last meeting confirmed unanimously.

#### **Item No-2 To approve the name of new IQAC coordinator.**

It was unanimously confirmed and approved the appointment of new Coordinator Prof. G.C.Wagh from academic year 2020-2021.

#### **Item No-3 To discuss action taken report of decisions of last meeting**

The coordinator of IQAC read out the action Plan prepared by the committee and the action taken by college The Chairperson and members of IQAC of the college was approved by unanimously the action taken report of decisions of last meeting. The total review of the action plan of academic year 2019 -2020 was discussed.

#### **Item No-4 Preparation of Plan of Action and Outcomes of year 2020-2021**

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the expected outcomes by the end of the year

Plan of Action	Action taken/ Achievements
1. To reform and prepare the annual planning for the academic, administrative various college committees.	<ul style="list-style-type: none"><li>• The head of the institute formed the different college committees</li></ul>
2. Introduction of Value added, Skill base, and certificate courses	<ul style="list-style-type: none"><li>• A new short term/ certificate programmes were introduced for UG/PG students</li></ul>
3. Preparation of PO,PSO, and CS of new curriculum and upload to college website, Preparation of syllabus and learning outcomes of short term courses	<ul style="list-style-type: none"><li>• Planned to Prepare of PO,PSO, and CS of newly introduced university curriculum , college skill based value added short term courses is under process</li></ul>
4. Mentor Mentee scheme, Earn while Learn scheme, and	<ul style="list-style-type: none"><li>• A sufficient effort made to strengthen</li></ul>



Strengthen research activities Motivation of research culture as a best practices	the Mentor mentee scheme, Earn while Learn scheme, and Strengthen research activities Motivation of research culture as a best practices.
5. Initiatives taken for academic online teaching programmes implementation connectivity etc facility in Covid -19 pandemic situation	<ul style="list-style-type: none"> <li>Planned to purchase new ICT tools, increase learning resources , Video lecture, Wi-Fi- connectivity LCD Projectors, Smart classroom, Video facility</li> </ul>
6. Plan to increase students academic performance	<ul style="list-style-type: none"> <li>Planned to give Home Assignment, Tutorials etc. and conduct at least two Unit test per subject and also Conduct Midterm , Internal examination online due to Covid -19 pandemic situation</li> </ul>
7. Planned to some activities like to arrange IPR workshop Field Institutional Visit/Educational trip and also advised to each department to make linkages, MOUs with different institute/ Firms	<ul style="list-style-type: none"> <li>Planned activities like to arrange workshop on, research, Entrepreneurship, IPR, Copy right, Patent etc.</li> <li>Planned to Visit/Educational trip and also advised to each department to make linkages, MOUs with different institute/ Firms.</li> </ul>
8. To update college website	<ul style="list-style-type: none"> <li>College website updated with the college functions and important activities</li> </ul>
9. To increase the SSS	<ul style="list-style-type: none"> <li>The % of SSS should be increased with the help class teachers.</li> </ul>
10.To organize FDP	<ul style="list-style-type: none"> <li>Planned to organize FDP Program on the Preparation and submission Video lecture on college website and On U – Tube.</li> </ul>
11.Apply for Skill Vigyan Ashram Scheme.	<ul style="list-style-type: none"> <li>New Proposal submitted for grant Vigyan Ashram Scheme for faculty development program on the “Training Program on Entrepreneurship Development”.</li> </ul>
12.Apply for DST-FIST Scheme	<ul style="list-style-type: none"> <li>New Proposal has been submitted for DST-FIST Grant Of Rs. 1.0 Cr.</li> </ul>
13.Apply for DBT-STAR Scheme	<ul style="list-style-type: none"> <li>New Proposal has been submitted for DST-FIST Grant Of 1.40Cr,</li> </ul>
14.Motivation of research culture	<ul style="list-style-type: none"> <li>The head of the institution reformed</li> </ul>

among the and faculty students	<p>the research committee and agreed to provide financial help in the form of seed money.</p> <ul style="list-style-type: none"> <li>• Faculty of college motivates towards to participate in the online webinars / conferences by giving financial help in the form of seed money for research.</li> <li>• The college research committee also agrees to motivate Science students and is allowed to participate in the science exhibition/ workshops. And PG students are allowed to participate in the research project.</li> </ul>
15.To organize State, National and international level webinar and conferences	<ul style="list-style-type: none"> <li>• Planned to organize State, National and international level webinar and conferences</li> </ul>
16.Motivate faculty towards enhancement of quality research publications	<ul style="list-style-type: none"> <li>• College research committee will plan and help for faculty research publications</li> </ul>
17.Motivate faculty towards Minor and Major research project.	<ul style="list-style-type: none"> <li>• College research committee will take necessary initiatives and promote faculty for to apply Minor and Major research project of DST/ FIST/ SERB/DBT/UGC/SERB/ BOD etc.</li> </ul>
18.To go for NIRF ranking	<ul style="list-style-type: none"> <li>• Planned to register and fulfill the NIRF Online information's.</li> </ul>
19.Planned to prepare Departmental Profile and PPT of AQAR as per new NAAC guidelines	<ul style="list-style-type: none"> <li>• Planning made to update departmental profile</li> </ul>
20.To undertake tree plantation, Celebration of different days, programmes. Agricultural land development programmes.	<ul style="list-style-type: none"> <li>• Principal of the college guided to NSS, NCC, and sport committee for to organize tree plantation programmes. And to Celebration of different days and programmes.</li> <li>• The agricultural committee should undertake program for to increase land under cultivation.</li> </ul>
21.To Academic Administrative and Audit	<ul style="list-style-type: none"> <li>• Planned to participate in the Sanstha's academic administrative audit (AAA) organized at the end of academic year.</li> </ul>
22.To organize state and national	<ul style="list-style-type: none"> <li>• Planned to conduct state and national</li> </ul>



sport and cultural activities.	sport and cultural activities in the college.
23.Extension and Renovation of laboratories	<ul style="list-style-type: none"> <li>• Renovation and Extension of Physics, Botany, zoology and Chemistry laboratories has been undertaken.</li> </ul>
24.To Plan infrastructure development	<ul style="list-style-type: none"> <li>• Planned to construct the extension building.</li> </ul>
25.To strengthen the Placement cell	<ul style="list-style-type: none"> <li>• Placement cell committee motivated towards the student in house placement and promoted towards higher study.</li> </ul>
26.To strengthen the Feedback mechanism	<ul style="list-style-type: none"> <li>• It has been planned to prepare and analyze separate students feedback on curricula and teaching methodology and necessary action should be taken by Principal. The Alumina feedback. Peer feedback also will be strengthening should be analyzed.</li> </ul>

**ItemNo-4 Preparations and submission of Annual Quality Assurance report (AQAR) of year 2019-2020 as per new NAAC guidelines**

Sr. Nos.	Decision Taken	Action taken
01	Planned to prepare criteria wise information needful for AQAR	<ul style="list-style-type: none"> <li>• Chairman of the each criterion planned for the Preparation and collection of criteria wise needful information for AQAR. They will fill the necessary information in the criteria wise soft copy and will submit to mail : <b><u>iqac.aac@gmail.com</u></b></li> </ul>
02	Planned to prepare criteria wise supportive documents.	<ul style="list-style-type: none"> <li>• Chairman of the each criterion planned to collect necessary supportive valid documents and submit on the mail: <b><u>quality.aacmanchar@gmail.com</u></b></li> </ul>

The criteria chairman's of the NAAC were agreed to complete preparation and submission of AQAR till 31<sup>st</sup> August 2020.

### Item No-6 Any other concerned issues raised by Principal

The principal has been focused on the importance of the college best practices , Feedback mechanism of stockholders, Parents, Alumni, Teachers, students satisfaction survey etc. also objectives ,outcomes of each college committees.

Arnos.	Member of Committee	Signature
1	Hon. Dilipraoji Walse Patil (Management Representative)	
2	Hon. Bhagavanrao Bende Patil (Industrialist)	
3	Dr.P.B. Kale (Alumni)	
4	Dr. Hansraj Thorat (Alumni)	
5	Dr. B.B.Kale (Scientist C-MET)	
6	Prof. A.B.Nikumbh	
8	Prof. S.V.Jade	
9	Dr. S.B.Misal	
10	Prof. V.P. Supekar	
11	Dr.S.R. Chavan	
12	Prof.T.Y.Randive	
13	Prof.S.D.Ugale	
14	Dr. R.V. Hangarge	

  
(Prof.G.C. Wagh)

  
Coordinator  
NAAC & IQAC  
Anasahab Amte College  
Manchar (Dist.)

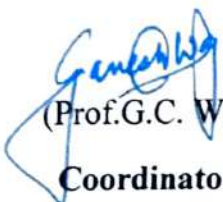
  
(Princ.Dr. K.G.Kanade)


Chairperson  
(Principal, A.A.College, Manchar)

### Item No-6 Any other concerned issues raised by Principal

The principal has been focused on the importance of the college best practices , Feedback mechanism of stockholders, Parents, Alumni, Teachers, students satisfaction survey etc. also objectives ,outcomes of each college committees.

Arnos.	Member of Committee	Signature
1	Hon. Dilipraoji Walse Patil (Management Representative)	
2	Hon. Bhagavanrao Bende Patil (Industrialist)	
3	Dr.P.B. Kale (Alumni)	
4	Dr. Hansraj Thorat (Alumni)	
5	Dr. B.B.Kale (Scientist C-MET)	
6	Prof. A.B.Nikumbh	
8	Prof. S.V.Jade	
9	Dr. S.B.Misal	
10	Prof. V.P. Supekar	
11	Dr.S.R. Chavan	
12	Prof.T.Y.Randive	
13	Prof.S.D.Ugale	
14	Dr. R.V. Hangarge	

  
(Prof.G.C. Wagh)  
**Coordinator**  
(NAAC & IQAC)

  
(Princ.Dr. K.G.Kanade)  
**Chairperson**  
(Principal, A.A.College, Manchar)